

Save the Children

Tender Notice

Invitation to Tender for the Supply of Goods and Services for Contracts issued from December 2013 to December 2015

Save the Children is the world's leading independent organization for children. We work in 120 countries. We save children's lives: we fight for their rights: we help them fulfill their potentials. We work together, with our partners, to inspire breakthroughs in the way the world treats children and to achieve immediate and lasting change in their lives. We have two million supporters worldwide and raised 1.6 billion dollars in 2011 to reach more children than ever before, through programmes in Health, Nutrition, Education, Protection and Child Rights, also in times of humanitarian crises.

In the view to update our database, we are looking for suppliers and contractors providing the following goods and services in Nigerian from interested vendors/supplier including our current and previous suppliers for the supply of goods and services in the following categories:

Supply of Goods/Services

Category Code	Category Description	Examples
SCI/2013/ITT/006	Office Equipment Computers, Photocopiers and printers (Materials and Maintenance).	Desktop and Laptop Computers, Accessories, Printer/ Photocopiers, Scanners, Networking Equipments and Accessories, Fax Machine, Modern, Soft and hard ware
SCI/2013/ITT/007	Clearing and Forwarding Agents – International Air transport (Pax and cargo)	Import/Export cargo, Air/ Sea Cargo, Cargo delivery, Private Customs bonded Terminal and Warehousing, Legal constancy on import and export matters. Etc.
SCI/2013/ITT/008	Networking Services and Internet services.	Design, install and maintain network infrastructure services

		(Voice & data lines and equipment at all customers premises
SCI/2013/ITT/009	Office Supplies	General office stationary supplies, pencils/pens/makers white board, papers for printing, envelopes. etc.
SCI/2013/ITT/010	Vehicle service and repairs- Car maintenance.	Service repair and maintenance of Toyota Land Cruiser H2J76L, Land Cruiser H2J78R, Toyota Hilux Pick up 4x4, Toyota Corolla, Fort Everest T8931T.
SCI/2013/ITT/011	Travel Management	Travel Planning, bookings/reservations, purchase of tickets, ticket cancellations/refunds, corporate taxis services, mini bus services.
SCI/2013/ITT/012	Fuel Supply – Petrol Stations.	Supply of quality fuel, AGO, PMS, Cooking gas, Fuel trucking
SCI/2013/ITT/013	Household Supplies	Detergent, bleach, cloths, brushes for washing, washing liquid, kitchen utensils, bathroom items lamps etc.
SCI/2013/ITT/014	Safely and security Equipments	Co2, foam, water and powder extinguishers, refills and maintenance, first Aid Kits,

		Trauma Kits etc.
SCI/2013/ITT/015	Branded Articles-Printing and visibility.	T-shirts, flags, calendars, brochures, stickers, staff ID cards, business cards, letter headed papers, posters, diaries. etc.
SCI/2013/ITT/016	Mechanical/Electrical Plant & Tools Electricity and plumbing company.	Supply/Installation of generator small and heavy duty, Air conditioners, inverters, stabilizers, repairs. Water pumps and accessories etc.
SCI/2013/ITT/017	Civil Engineering work/ Bidding materials.	Construction/renovation work, construction of VIP latrine, borehole construction/ rehabilitation, etc
SCI/2013/ITT/018	Communication equipment and repairs	Satellite phones, Mobile phone, VHF radio, HF radio, V-sat etc. Also servicing of the same equipments
SCI/2013/ITT/019	Water services	Installation and repair of plumbing, water heaters, water Purifiers and water testing kits.
SCI/2013/ITT/020	Road Transport company – Car rental and Taxi services.	Car rental services, Air port shuffle, Pick up and drop off, Provision of mini buses, saloon cars, SUV's etc

SCI/2013/ITT/021	Mobile latrines, latrine slabs, water tanks etc	Supply of mobile latrine, maintenance kit, construction of slabs latrine, supply of water tank etc
SCI/2013/ITT/022	Motorcycles and bicycles (dealer and maintenance)	Supply of motorbike, Spare parts, accessories, servicing .etc
SCI/2013/ITT/023	Security Service	Provide protection to customer's premises, Monitoring of alarm systems, repairs, provide guards services, stand by vehicle, etc
SCI/2013/ITT/024	Car Dealers and spares. All types of vehicles.	Vehicle supply, e.g. Toyota vehicles, Ford, provide servicing with genuine spare parts, vehicle tracking systems etc
SCI/2013/ITT/025	Courier Company. Both national and international.	Provide efficient and effective courier service delivery, good shipment tracking systems, able to deliver both cargo and parcel.
SCI/2013/ITT/026	Drugs, Nutritional Foods (Therapeutic Milk, Unimix, oil, Nutrition materials (scales, weighting boards, etc.	Must be WHO approved, NAFDAC approved, must also be approved by relevant agencies (evidence for approval must be provided)

SCI/2013/ITT/029	Shelter and Tents	Aluminium frame tents, Iron frame tent wooden frame tent plastic sheeting, canopy tents, water bladders, mosquito nets etc.
SCI/2013/ITT/030	Generators.	Heavy duty and lower capacity generating set soundproofing, proffered model Perkins UK made and any other durable models
SCI/2013/ITT/031	Solar system, batteries, inverters etc	Cyber power inverter, prag battery, industrial valve, regulated rechargeable battery, constant voltage charge
SCI/2013/ITT/032	Insurance Broker	Management of Assets, vehicles, life and workman compensation insurance.
SCI/2013/ITT/033	Hotel Services	Provide a smoke free accommodation, hall rentals with 50-100 peoples capacity, tea brake, shuttle services, etc
SCI/2013/ITT/034	Bulk SMS Service Provider	Responsible for Bulk SMS sending on behalf of save the children.
SCI/2013/ITT/035	Communication/Editor	Video coverage, CO/DVD recording and editing, Photo shoot and editing

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More detailed technical specifications are inducted within the tender documents.

If you are interested in submitting a bid, please contact Patrick Folorunsho in writing at the following address: Save the Children International, No 20 Buchanan Crescent Wuse II, Abuja.

Patrick, Folorunsho@savethechildren.org to express your interest and request the tender documents.

OR

If you are close to some of our field offices in the address below you can also pick up the tender documents there and submit at same location as below:

1. Save the Children Office Katsina: No 72 Ibrahim Commasie inner ring road, GRA, Katsina. Katsina- State.
2. Save the Children Office Lagos: No 11A Olatobosun Street, Shonibare Estate Maryland Ikeja, Lagos, Lagos- State.
3. Save the Children Office Kaduna: 9B, Danmarina Road, Off Kinshasa Road-Ungwa Rimi, GRA-Kaduna, Kaduna-State.

The last day for the submission of the completed tender documents will be 22nd November 2013, by 1200noon. Any bid submitted after this date and will automatically be disqualified.